

**OPSEU**



**SEFPO**

**MEMBERSHIP RECORD CHANGES**

Prepared by \_\_\_\_\_

Date \_\_\_\_\_

Position \_\_\_\_\_

Phone (    ) \_\_\_\_\_

Office \_\_\_\_\_

=====

Please make the following changes for:      Mr.  Mrs.  Ms.  Miss  Dr.  Prof.

MEMBER'S FULL NAME \_\_\_\_\_

SIN # \_\_\_\_\_

LOCAL \_\_\_\_\_

NEW ADDRESS: STREET \_\_\_\_\_ APT \_\_\_\_\_

CITY/TOWN \_\_\_\_\_

POSTAL CODE \_\_\_\_\_

NEW HOME PHONE (    ) \_\_\_\_\_

NEW BUSINESS PHONE (    ) \_\_\_\_\_ EXT \_\_\_\_\_

NEW LOCAL \_\_\_\_\_

UNKNOWN LOCAL (999) \_\_\_\_\_

NEW WORK LOCATION \_\_\_\_\_

**TERMINATED ( ✓ ) - EFFECTIVE DATE** \_\_\_\_\_

- REASON:
- Terminated/Permanent Layoff
  - Quit/Resigned permanently
  - Excluded (Permanent Management Transfer)
  - Retired
  - Deceased
  - Other - specify \_\_\_\_\_

**TEMPORARY LEAVE ( ✓ ) - EFFECTIVE DATE** \_\_\_\_\_

- REASON:
- Temporary Layoff/Seasonal
  - WCB / LTIP
  - Maternity/Parental Leave
  - Other - specify \_\_\_\_\_

Additional Change/Info \_\_\_\_\_